



*Elysian Festival Orangeville 2024*

*Vendor Application Form*

*Sunday August 18, 2024*

Please email completed applications: [elysianfestival@gmail.com](mailto:elysianfestival@gmail.com)

**Business Name:**

---

**Contact Name:**

---

**Address:**

---

**Telephone:**

---

**Email:**

---

- **THE ELYSIAN FESTIVAL CAN ACCOMMODATE TENT SIZES UP TO: 10' X 10'.**  
(If you require a larger area, please let us know in writing. We will do our best to accommodate your request if space is available).
- **PLEASE PROVIDE YOUR OWN TABLE, CHAIRS AND TENT**

Items and prices must be pre-approved by the vendor coordinators. Once approved, no other goods or services can be sold without consent. Failure to comply will result in immediate removal from the event.

**Note: DISPLAY, SALE or USE of any products containing Cannabis or Cannabinoids (such as CBD Oil, Edibles) are NOT permitted. Failure to comply will result in removal from the venue and forfeiture of fee.**

**PLEASE LIST THE PRODUCTS YOU WOULD LIKE TO SELL:**


(If possible, please enclose photographs of items that you intend to sell)

**SET-UP AND EQUIPMENT: (Please describe in full your set-up and the equipment you will have on site)**


**Product/Company bio, social media handles, and logo image for the festival website:**


**HOURS OF OPERATION**

Sunday August 18, 2023 10:00 am – 6:00 pm

*(Please note - the times are subject to change slightly)*

**THE ELYSIAN FESTIVAL ORANGEVILLE** shall not be liable in any way for any damages or consequential injury of any nature whatsoever sustained by the **VENDOR** or any employee, invitee, agent, or customer or any other person who may be on the rented space or at Alder Rec Centre property or for any loss or damage or injury to any property belonging to the **VENDOR** or employee, invitee or agent of the **VENDOR** or to any other person whose property is on the rented space or at Alder Rec Centre property.

The **VENDOR** hereby agrees to, and, shall indemnify and hold harmless the Elysian Festival Orangeville from and against any and all claims, including without limitation, claims for personal injury or loss or damage to property arising from or out of any matter whatsoever which occurs as a result of the **VENDOR**'s action or inaction in connection with the operations of the festival. This indemnity includes compensation for costs, fees, expenses, and liabilities incurred through any such claim.

**Applications must be approved in writing (via Email by the committee) before sending the money deposit.**

**\$ 90 (Canadian)** - Entries and approvals before or on May 31, 2024

**\$ 110 (Canadian)** - Entries and approvals after June 1, 2024.

eTransfers can be sent to ([elysianfestival@gmail.com](mailto:elysianfestival@gmail.com))

The Elysian Festival Orangeville reserves the right to cancel any **VENDOR** and to arrange for their removal from the Alder Rec Centre property if they violate any of the festival policies and procedures or any laws/bylaws of the Town of Orangeville.

<b>Approved:</b>	<b>Declined:</b>
------------------	------------------

**Signature of Elysian Festival Representative:**

---

**Date:**

---

**Please read the Policies and Procedures carefully on the next page.**

## POLICIES AND PROCEDURES

### Registration:

**All vendor sites are 10 ft. x 10 ft.**

1. Vendor sites will be allocated as per a pre plan finalized by the committee.
2. The maximum number of vendors of any specific item will be **TWO (2)** unless pre-authorized by the initial two approved participants.
3. The vendor will receive a signed copy of the application form back from **Elysian Festival** once approved for participation indicating the site location to which the vendor has been assigned.

### Set Up:

- 1. The Vendor must be available on Sunday August 18th, 2024 between 9 am & 10 am to set up** all necessary tents and equipment. The vendor **must be fully operational** and all accessory vehicles/equipment removed from the park by 10:00am. **Special set-up arrangements must be made with the festival committee prior to August 5, 2024.**
2. Vendors will set up in the designated space **only**. Non-compliance will result in the termination of the contract and removal from the park.
3. The vendor must be open for business by 10 am on Sunday August 18, 2024, The vendor must leave their booth and/or food truck on the site for the entire event. The vendor must remain open for business during the festival hours of operation which are:

Sunday August 18, 2023 10:00 am – 6:00 pm

In the event of unforeseen circumstances or, if for any reason whatsoever, the vendor is considering closing during the above hours, the vendor must notify the Festival committee member immediately and obtain authorization before closing.

4. The vendor shall at all times, keep their rented space and surrounding area free of all debris and litter.
5. The vendor will provide all tables, chairs, electrical supplies, extension cords, etc necessary for the operation of their space. All electrical equipment **must** be CSA approved.

**6. The vendor will have their own insurance policy.**